Community Resource Coordination Groups

CRCG Training Toolkit

Topics to Discuss When Establishing or Reviving a CRCG

When establishing or reviving a Community Resource Coordination Group (CRCG), discuss community needs and determine how a CRCG might help address those needs. If the group decides to create a CRCG, the following topics may be used to set guidelines and expectations. Additional planning meetings may be needed to discuss these topics.

Age Groups to Serve

CRCGs serve different age groups based on community needs, though most CRCGs serve all ages. When identifying who to serve, consider:

- Which populations most need coordinated support.
- Gaps and barriers to services in the community.
- Major changes in the county's population, such as economic shifts, major employers moving in or out, or an influx of retirees.

Counties to Serve

CRCGs can serve one or more counties. When defining the service area, consider:

- How many counties the CRCG will cover.
- Whether the CRCG will hold monthly meetings in a single location or rotate locations.
- Existing partnerships, including where most services are located and whether surrounding counties rely on those services.
- Natural boundaries such as agency service regions, travel distances or concentrations of specific language groups.

Meeting Location and Schedule

Decide where and when to hold regular meetings and how often to meet. Monthly meetings held at the same time encourage attendance and participation.

Organizations and Community Partners

Identify which organizations and community partners should be part of the CRCG. The group should:

- Review the CRCG Memorandum of Understanding and inform partner agencies of their responsibilities.
- Emphasize the importance of each agency's participation and impact on children, adults and families served.
- If the CRCG primarily serves children and youth, include community partners who can support adults and the broader family unit.

Leadership Roles

Decide which leadership roles the CRCG needs and how to select members for those roles. Also determine the length of leadership terms.

Referral Process and Screening Criteria

Establish how the CRCG will receive referrals, how the referral process will work, and how the CRCG will apply screening criteria.

Engaging People, Families and Caregivers

Plan how to engage people, families and caregivers in CRCG discussions and decision-making.