Community Resource Coordination Groups

CRCG Training Toolkit

CRCG Organizational Meeting

The Texas Health and Human Services Commission (HHSC) Community Resource Coordination Group (CRCG) team encourages each community interested in establishing a CRCG to start with an organizational meeting.

Communities use organizational meetings to bring the appropriate community leaders, organizations and agencies together to determine the need for a CRCG.

Plan the Organizational Meeting

When planning the organizational meeting, consider the following steps:

- Contact key leaders to determine a date, time, centrally located and accessible meeting site.
- Develop and send out invitations. A sample invitation is available in the CRCG Training Toolkit, and outreach materials to include with the email available on the CRCG website.
- Invite attendees who have experience with other CRCGs to share their insights.
- Review the resource Topics to Discuss When Establishing or Reviving a CRCG (PDF).
- Create the meeting agenda. A sample agenda is available in the CRCG Training Toolkit.

Host the Organizational Meeting

At the organizational meeting:

- Clearly explain the purpose of bringing everyone together.
- Provide an overview of what CRCGs are and how they function. The following resources are available in the CRCG Training Toolkit for support:

    - Memorandum of Understanding (MOU) Summary and State Partners
    - Responsibilities of CRCGs and Member Agencies
    - CRCG Leader Roles and Responsibilities
    - CRCG Member Roles and Responsibilities
- Share the bilingual CRCG brochure (PDF) and the partner flyer, available in English (PDF) and Spanish (PDF), to help explain CRCGs.
- Explain how CRCGs benefit people, families and communities.
- Emphasize how CRCGs can help eliminate duplication of efforts, streamline services and connect providers.

For additional information on starting or reviving a CRCG, review the CRCG Start-Up Guide in the CRCG Training Toolkit.